

Formal Policy updated 2023

Please READ and INITIAL.

_____ **Formals for homecoming and prom are accepted from August 1 to February 28.**

_____ **ITEM REQUIREMENTS:** All formal wear must be clean and free of odors, stain and tears. Beading must in good conditions as well as zippers in working order. Items should be no older than 2-3 years.

_____ **CONSIGNMENT EARNINGS & PRICING:** Pricing is determined by the staff. Generally items are priced $\frac{1}{4}$ to $\frac{1}{2}$ of the original retail price. However, alterations, loose beading, sizes, etc will affect what the price is set at. **We cannot guarantee if your items will sell or for what they will sell for.** We reserve the right to take markdowns at our discretion. The consignor will receive **40%** of the final selling price. ***If an item is wrinkled and requires steaming there will be a \$10 charge per item that will be debited from your account.**

_____ **CONSIGNOR PAYMENT:** You may use your balance as store credit any time in the store. If you choose to receive a check your request must be received by the 15th of the month and you must have a balance of \$20 or no items on the sale floor.

_____ **LIABILITY:** While every reasonable effort will be made to safeguard your items we assume no liability for loss, damage to, or destruction of any consigned item fire, theft, accident, or any other cause that may occur from the public handling the items. **You are leaving items at your own risk.**

_____ **PICK UP:** If you wish to pick up your formals that have not sold we require a **48 hour** notice. Once items are pulled and ready for pick up it is imperative you pick them up on time. We will not hold items indefinitely. Items not left on the floor for a minimum of 60 days will be charged a \$10 early fee pick up **PER ITEM.** To avoid this make sure items have been on the sale floor for the appropriate time. Formals should be picked up by the end of May.

_____ ****Items not picked up by the end of the formal season become the property of the store. It is your responsibility to keep up with how long your formals are here.***

Sign Here _____

Today's Date _____ Associate _____

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Store Use Only..... Items Accepted (note below)
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